TO: County Presidents & Secretaries

FROM: Fargo Office

DATE: January 31, 2025

RE: Suggested Agenda for February, 2025

1. Call to Order
   1. Pledge of Allegiance
2. Reading of Minutes
3. Financial Report – Motion to “receive & file” the report
4. Issues Discussion—NDFB members should plan to attend our Day at the Capitol and Legislative Social event on March 13. It's very important for legislators to know our members care about a variety of issues, including taxes, state spending, livestock issues, and a huge list of others. Please plan to attend this eventful day and spend quality time with your elected officials. Please RSVP to your Field Representative.
5. Report from NDFB Staff
6. Committee Reports - Committees can include non-board members
   1. Resolutions, Membership, YF&R, Publicity, P&E
7. Old Business
8. New Business
9. 990 or 990EZ or 990-N, 990 T, and ND Form 40 are due 2/15/2025 if 9/30 is the year-end date. Remember that the IRS requires non-profits with less than $50,000 in Gross Receipts to file the 990-N electronically through the IRS website.
10. Social Security administration copies of W2’s must be postmarked by February 28, 2025 for paper filings and March 31, 2025 for electronic filings.
11. IRS 1099 copies need to be postmarked by January 31, 2025.
12. Not-For-Profit report to Secretary of State Office due 1/31/2025.
13. Plan to hold a membership recruitment activity, such as a BBQ, sometime throughout the year, inviting prospective members.
14. During March 9-15, 2025, we will celebrate NDFB Week to honor the agricultural contributions of your county Farm Bureau. The theme for this year is “Celebrating North Dakota Animal Agriculture.” During this week, we will share the importance of animal agriculture in our state through education and awareness.

**Art Contest for 4th and 5th Graders – Barnyard Bunch: The Awesome World of Animal Agriculture.** North Dakota’s farm animals play a vital role in our everyday lives, from providing food and resources to supporting local communities. This contest invites 4th and 5th graders to showcase the amazing animals that make up our “Barnyard Bunch” and to celebrate their contributions to agriculture. We will award a winner in each grade in the following categories:

* Creativity and originality of the theme
* Quality of artistic composition and overall design

All four winners will receive $50 and will have their artwork published in NDFB's newsletter, *Focus*. More information and materials can be found at [www.ndfb.org/fbweek](http://www.ndfb.org/fbweek).

1. Please submit your 2025 county leader contact information to Amy Neurohr in the Bismarck office as soon as possible. You must send changes to your county Farm Bureau leadership throughout the year to Amy so the Leadership Directory can stay up to date.
2. NDFB scholarship applications are available online at www.ndfb.org/edusafe and are due in the NDFB office in Fargo on March 1, 2025.
3. During each Young Farmer and Rancher committee's term, they are required to host a district event. It is helpful when a board member from each county sits on the 'district committee.' District 9 has had great success in its annual events and would be happy to provide input. Districts 7 & 8 held a trail ride in Medora, and District 6 held a family day at the local pumpkin patch. These district events can be whatever the county chooses to do. Some ideas from the past include golf outings, trap shooting, baseball games, Stiklestad Lodge, etc.
4. NDFB Members who utilize their AgriPlan Member Benefit save an average of more than $6000 annually on their taxes. The key is the ability to declare medical expenses as a business expense rather than a personal deduction. AgriPlan and BizPlan are Section 105 Health Reimbursement Arrangements (also known as HRAs), enabling qualified small business owners to deduct federal, state, and self-employment taxes for family medical expenses.
5. NDFB is excited to announce NDFB's partnership with Ohnstad Twichell, P.C., to provide comprehensive legal education for our members in 2025! As we plan this new initiative, we want to ensure that it addresses the topics most important to you and is delivered in a way that meets your needs. We invite you to take a short survey to help us tailor this program. Your feedback will directly shape the resources and topics we prioritize. <https://forms.office.com/r/YxeKzPvFL0>
6. The NDFB Legislative Front is sent via email on Friday afternoons. If you haven't received the Legislative Front, please check your spam or junk folder, as the emails contain many links that may trigger spam filters on email servers.
7. At the request of our county leaders, NDFB will host a Day at the Capitol and Legislative Social on Thursday, March 13th, 2025. This will be a great opportunity for NDFB farmers and ranchers to build relationships with their legislators and how their decisions affect agriculture in North Dakota! The Day at the Capitol will begin at 9:00 am. You will have an opportunity to visit with your legislators, listen to committee hearings, sit on the floor, and tour the Capitol. Student members are encouraged to attend a special event hosted for them in the afternoon.

Please invite your legislator to our NDFB legislative social at Stonehome Brewing Company from 5:00 p.m. to 7:00 p.m. Please RSVP to your field representative by Thursday, March 6th.

1. If you are an NDFB family farmer or small business owner and are able to hire your spouse as an employee of your business, AgriPlan or BizPlan can help you and your family save thousands of dollars each year.

As of January 1, 2017, qualified businesses (more than one employee but less than 50) that do not offer group health insurance but want to assist their employees with ever-rising healthcare costs will be able to use tax-advantaged funds to reimburse employees for individual insurance and out-of-pocket medical expenses. Please contact Dan Pavek, who is part of our knowledgeable team, for more information and to discuss your options.

**Dan Pavek** | Regional Sales Director [Dan.pavek@tasconline.com](mailto:Dan.pavek@tasconline.com) (C) 701-351-5669

**Calendar of Events**

Feb 21-22, 2025 Farm and Ranch Conference – Bismarck

Mar 9-15, 2025 Farm Bureau Week

Mar 13, 2025 Day at the Capital & Legislative Social