

**NOMINEE
ASSESSMENT
USER
GUIDE
&
FORM**

North Dakota Farm Bureau is an independent, statewide, non-governmental, voluntary organization dedicated to improving opportunities and prosperity for all North Dakotans by advocating for our state's largest, renewable, economic sector: agriculture.

Our vision is to create lasting economic opportunity and the framework for an unsurpassed quality of life for all North Dakotans. We will do this by being the most influential champions for practices, ideas, policies, issues and initiatives that benefit our state's economic backbone: agriculture. Our intent is to help ensure unencumbered support for farmers, ranchers, entrepreneurs and the self-reliant people who have built our state, and those who continue to build upon that legacy.

Given the vision of the North Dakota Farm Bureau, the NDFB **Nominee Assessment Worksheet** was developed by the NDFB County Leadership committee to help establish a system by which candidates seeking the position of district representatives who serve on the state board of directors could be evaluated and introduced to the membership. This process is meant to better inform voting choices. The process strives to identify and recruit candidates that are qualified for state office positions. The evaluation helps recognize areas of strengths / weaknesses potential candidates bring to the table.

County Board of Directors are responsible to complete the Nominee Assessment Worksheet. *Signed worksheets must be forwarded to the Succession Planning Committee 90 days before the State Annual Meeting.*

- Criteria are based on the North Dakota Farm Bureau bylaws and other key attributes. **The four *starred criteria must be meet.**
- The numbered criteria indicate past experience/service within the NDFB and/ or other organizations and skills that have been found to be helpful when serving on a board of directors.
- Numbered criteria help the Succession Planning Committee to better know the candidates and to be able to offer individualized leadership training in areas where the candidate has less skill.

SEND COMPLETED FORM TO: jeffm@ndfb.org

Nominee Assessment Worksheet

*Criteria governed by NDFB bylaws

Criteria	Yes	No	Comments
*Voting member of NDFB		Not eligible	
*Resides in district of representation		Not eligible	
*Family member serving on NDFB BOD	Not eligible		
*Employed by NDFB /Nodak Insurance Company	Not eligible		
1. Presently serves on county BOD			County:
2. Has in the past served on NDFB BOD/ County FB Board			List:
3. Assisted in past NDFB policy development			Policy(s):
4. Attended past annual NDFB conventions/meetings			When:
5. Has served/is serving on non Ag organization BOD			Name:
6. Presently serve on another Ag organizations BOD			Name:
7. Basic working knowledge of Roberts Rule of Order			
8. Has working knowledge of NDFB mission, beliefs, purpose			
9. Working knowledge of responsibilities of BOD			
10. Working knowledge of financial reports			
11. Speaking/ presentation skills			Example:
12. Working knowledge of social media, email, teleconferencing, document sharing, document storage access programs.			List:
13. Other skills			List:

I _____ (nominee) verify the information provided is truthful and accurate. I understand misrepresentation of information is grounds for removal from election process.

Nominee
Signature _____ Date _____