# TO: County Presidents & Secretaries

FROM: Fargo Office

DATE: October 3, 2024

RE: Suggested Agenda for October 2024

1. Call to Order
2. Reading of Minutes
3. Financial Report – Motion to “receive & file” the report

4. Issues Discussion – It's highly unlikely that we will see a Farm Bill this year, and at this point, it might make sense to extend the current bill. It would take six months to publish all the rules associated with a new Farm Bill, and people are already planning for the next planting season. There will be an opportunity, however, in this delay. It gives us more time to prioritize and make known our wants and needs for whatever the next Congress proposes for the future act. Issues such as emergency haying and grazing certainly need to be addressed as well as several aspects of marketing and price arrival. Crop and livestock reporting is another topic that the USDA will need to address in the future. All these issues and many more need to be discussed with your members of Congress. With the election on the horizon, there will be opportunities to engage with our US Senators and members of Congress and to express our wants and concerns. NDFB members should take advantage of this opportunity.

1. Select voting delegates for the NDFB State Annual Meeting, November 22-23, to be held at the Bismarck Hotel & Convention Center. Please remember that an alternate is needed. As a reminder, we ask counties to list up to **FIVE** alternates on the Accrediting Certificate form. We cannot seat them on the delegate floor at the State Annual Meeting if they are not listed. The names of the actual attendees will need to be secured with Darlene by **November 18th, 2024**.
2. Annual Meeting Planning - It is the responsibility of every county Farm Bureau President to personally invite the State Representatives and Senators (who represent their county), to their county Farm Bureau annual meeting. This is done through a personal phone call, and not a card or letter.
3. Young people under the age of 25 can join NDFB and gain access to member benefits and content specific to their needs. The Student Membership will help guide students through their career path in agriculture, providing them with resources and networking opportunities. The membership costs $20. Exclusive content includes:

1. Meet a Mentor

2. Career Opportunities

3. Ag Professional Career Stories

More information can be found at [www.ndfb.org/urfuture](http://www.ndfb.org/urfuture).

1. Report from NDFB Staff
2. Committee Reports - Committees can include non-board members
   1. Resolutions, Membership, YF&R, Publicity, P&E. For YF&R, Districts 4, 8 and 9 term off. P&E, Districts 3, 4, and 6 term off. Counties in those districts should start asking for interested candidates and have them contact Joey Bailey at 701-318-2252 for more information.
3. Old Business
4. New Business
5. Please submit Membership Reward Program Materials to the Fargo Office by December 1st, 2024. Step 1 may be turned in at any time before December 1st.
6. Respond to “Action Alert” requests on NDFB website and/or sent from NDFB Public Policy Staff
7. Please assist in renewing unpaid Farm Bureau members in any way possible.
8. Form a nominating committee to fill vacant board seats.
9. **Discuss what to donate for the auction at State Annual Meeting for scholarships.** The State Annual Meeting will be held November 22-23 in Bismarck. If you want to donate to the scholarship auction but don’t have time to shop, click the link and buy items here: <https://www.myregistry.com/organization/north-dakota-farm-bureau-foundation-bismarck-nd/4409257>. NDFB staff will bring the items to the State Annual meeting for you! Thank you for your continued support of our scholarship auction!
10. Third Quarter payroll tax returns due October 31, 2024.
11. Hold a reorganizational meeting following the county annual meeting and send Amy Neurohr the Leadership Directory information.
12. Submit your county resolutions on the recommended form to the Bismarck office immediately following your County Annual Meeting. Resolutions should be submitted to the Bismarck office **5 days prior to your District Resolutions Meeting**.  If your County Annual Meeting is after this date, please contact the Bismarck office immediately.
13. Two very important assignments that every county needs to complete each year is the filing of their 990 and the filing with the ND Sec of State. The website to do the e-filing is <https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard>. Each year established county Farm Bureaus are required to file a Nonprofit Corporation Annual Report with the North Dakota Secretary of State.

Follow these instructions to do so:

1. Go to https://firststop.sos.nd.gov/search/business.

2. Type the county Farm Bureau name in the search box.

3. Select the corresponding county Farm Bureau name in the blue box.

4. Click ‘File Annual Report’ on the right-hand side of the page.

• Note: You will need an nd.gov username and password to access, edit and submit the report.

     • Tax Status ➢ 501(C)(5)

      • Officers and Directors ➢ Can add/delete people as need be

**Upcoming Events**

**County Annual Meetings**

Check out dates and times at [www.ndfb.org](http://www.ndfb.org/) or contact Amy Neurohr at [amy@ndfb.org](mailto:amy@ndfb.org)

Oct 18 1st Annual Harvest to Harmony Gala - Fargo

Oct 19 District 9 Fall Round Up - Killdeer

Nov 22, 23 NDFB State Annual Meeting - Bismarck

Jan 24-29, 2025 AFBF Annual Convention - San Antonio, TX

Feb 21-22, 2025 Farm and Ranch Conference - Bismarck

**Route 1000 classes have been scheduled for this fall. Check out the Classes/Registration page at** [**www.ndfb.org**](http://www.ndfb.org/) **for a class near you!**